

# PRAIRIE VIEW ELEMENTARY PTO

September 2016 General Meeting Minutes

**Date, Time, and Location:** Monday, September 12, 2016 at 6:30pm in Library

**Meeting Called to Order by:** President, Nicole Adams, at 6:33 pm

**Board Members Present:** Nicole Adams, Sarah Green, Tracy Curtis, Gina Bemis, Cara Spink, Paige Agidius, and Sarah Kingrey

**Staff Members Present:** Dr. Gonzales, Mrs. Eckman, Mrs. Northrup, and Mrs. Trowbridge

## **Please Note Commonly Used Abbreviations:**

**PVE:** Prairie View Elementary, **PTO:** Parent Teacher Organization, **PVPTO:** Prairie View PTO

Nicole Adams, President, opened the meeting with greetings and introductions.

Nicole asked for a motion to approve June 2016 meeting minutes:

*Motion by Cara Spink to approve June 2016 meeting minutes*

*Seconded by Gina Bemis*

**Result: PASS**

**PBIS Presentation:** Mrs. Eckman gave a presentation regarding PBIS (Positive Behavior Intervention Strategies), a new program they are using school-wide.

**TREASURER'S REPORT:** Cara Spink and Gina Bemis, Co-Treasurers

- ❖ Cara and Gina reported on financials through September 12, 2016
- ❖ There are still some outstanding invoices to be paid

*Motion by Sarah Green to approve Balance Sheet through September 12, 2016*

*Seconded by Mrs. Northrup*

**Result: PASS**

*Motion by Rebecca Selby to approve the Budget for September 2016 through August 2017*

*Seconded by Sarah Kingrey*

**Discussion:** After Cookie Dough sales are netted, the Grants and Special Requests line item will be updated with the remaining profit from Cookie Dough sales.

**Result: PASS**

**FUNDRAISING REPORT:** Paige Agidius, Chairperson

- ❖ **Cookie Dough Sales:** Paige and Sarah Green (Cookie Dough Chairperson) discussed the fundraiser.
  - It will be the one big fundraiser for the school year
  - The fundraiser kicks off on September 16, 2017 and continues for 2 weeks
  - Goal is for each student to raise \$40 in donations or 6 boxes of cookie dough
  - 6th grade will not be participation in this fundraiser by their choice
  
- ❖ **Ongoing Fundraisers:** Paige discussed the two ongoing fundraisers for the school year
  - Box Tops are to be turned in on or around 10/01/16 and again on 02/01/17
  - Popcorn Fridays will have an option for an annual pass for \$20 or the students may pay as they go and bring \$1 on the friday that they wish to purchase popcorn
    - There is an new option for parents to buy popcorn for the entire class in honor of their child's birthday. This is on a first come-first served basis.

Paige also stated there will be a Pattison's Skate Night on September 29. 2016

**VOLUNTEER AND PROGRAMMING REPORT:** Sarah Kingrey, Chairperson

- ❖ Sarah discussed the new Volunteer Form and the upcoming volunteer opportunities for events coming up through October 2016:
  - Cookie Dough -September 16-30, 2016
  - Picture day - September 23, 2016
  - Fall Book Fair - October 6 - October 12, 2016
  - Donuts with Dad (or any parent figure) - October 6, 2016
  - Staff Appreciation - October 19 - October 21, 2016
  - Popcorn Fridays throughout the school year

Nicole Adams clarified that the Book Fair profits go directly to the school library.

**OLD BUSINESS:** Nicole Adams, President

- ❖ Nicole and Cara Spink discussed the Grant Proposal Form and that a new deadline for funds to be spent/reimbursed by will be added to it.

**NEW BUSINESS:** Nicole Adams, President

❖ PBIS Incentives

- Will work this month and see how we want to do incentives and then it will be discussed prior to the October 10, 2016 PTO meeting.
- Whatever amount is decided will be subtracted from the Grant line item.

**PRINCIPAL'S REPORT:** Dr. Gonzales

- ❖ Dr. Gonzales discussed this year school supply lists and why the Mead School District supplied more items than in the previous years.

*Motion by Cara Spink to adjourn meeting*

*Seconded by Gina Bemis*

**RESULT: PASS**