

PRAIRIE VIEW ELEMENTARY PTO

November 2016 General Meeting Minutes

Date, Time, and Location: Monday November 14, 2016 at 6:30pm in the Library

Meeting Called to Order by: President, Nicole Adams, at 6:31pm

Board Members Present: Nicole Adams, Sarah Green, Tracy Curtis, Cara Spink, Paige Agidius

Staff Members Present: Ms. Cozza, Mrs. Park, Mrs Toutant-Meredith, Mrs Trowbridge, Mrs Simone, Mrs Eckman, Mrs Wolfe, Mrs Wells

Please Note Commonly Used Abbreviations:

PVE: Prairie View Elementary, **PTO:** Parent Teacher Organization, **PVPTO:** Prairie View PTO

Nicole Adams, President, opened the meeting with greetings and introductions.

Nicole asked for a motion to approve October 2016 meeting minutes:

Motion by Sarah Green to approve October 2016 meeting minutes

Seconded by Cara Spink

Result: PASS

Presentation: Mrs Trowbridge and Mrs Eckman gave a presentation on School Safety. There is a single point of entry at the front of the school. For all other doors, teachers have a key card and a pin that both have to be used. As of 10/31/16, every volunteer needs to re-do a WSP security clearance through the front office. Bike safety - adult needed if student rides on Johansson from Five Mile. Parking lot - pull all the way down to allow for flow of traffic. Let the kids out of the car and then leave. If parking in a spot, get out and walk with your kids across the lot.

FUNDRAISING REPORT: Paige Agidius, Chairperson

❖ **Cookie Dough:** Sarah Green

- Parent baked a batch of cookies and found what she thought was a nut. Otis Spunkmeyer quickly responded and did testing. It turned out to be a hardened chunk of cookie dough and was not a nut. Flyers were sent out prior to test results to alert families of the possible allergen.
- Paige thanked Sarah Green and Jessica Folsom. Cookie Dough will be our one and main fundraiser this school year.

- ❖ **Book Fair:** Approximately \$4500 was raised for the library. We are still waiting on the final tally.

- ❖ **Ongoing Fundraisers:** Paige Agidius
 - Popcorn Fridays
 - Box Tops were turned in and are being processed now.

Volunteer forms can be handed in at any time. There are extra forms in the PTO office and online.

VOLUNTEER AND PROGRAMMING REPORT: Page Agidius on behalf of Sarah Kingrey

- ❖ Cookie Dough volunteers, thank you!
- ❖ 3rd grade lantern walk was last week and was fantastic
- ❖ Popcorn Fridays - thank you to volunteers
- ❖ Art-a-balloo: thank you volunteer

Nicole: thank you to Paige for Staff appreciation

Mrs Leighty - thank you for funds for blankets for Vanessa Behan

1st, 2nd, and now 3rd grade are included in donations for the Vanessa Behan Crisis Nursery. All new clothing needed. Letter will be going home soon with the information.

3rd grade: athletic wear

2nd grade: pajamas

1st grade: socks and underwear

Winter extravaganza : Alicia frank and Cassie Anderson are chairing the event.

Dec 5th - volunteers needed to help decorate the gym

TREASURER'S REPORT: Cara Spink, Treasurer

- ❖ Cara reported on financials through November 14, 2016
 - No final amount on cookie dough and book fair

Motion by Beckie Shelby by to approve Statement of Activity through November 14, 2016.

Seconded by Paige Agidius

Discussion: still have not received chromebook invoice from MSD

Result: PASS

❖ **5th Grade: Celeste Simone**

- *Motion by Cara Spink to approve the purchase of MobyMax, an online learning program that reaches all curriculum (Math, Science, Social Studies, Reading, and Writing) in the amount of \$99 for 5th Grade*

Seconded: Beckie Selby

Discussion: Helps to find and fix learning gaps for each individual student. It adapts to each student and creates curriculum specific to each student. Can be used at home and at school. Mrs Eckman uses it to help with differentiation.

Result: PASS

❖ **5th Grade: Celeste Simone**

- *Motion by Cara Spink to approve the purchase of an advanced Bio-Med course, that will introduce the 5th-grade students at PVE to the medical field, not to exceed \$1,770.*

Seconded Paige Agidius

Discussion: 2 Modules which would cover Infection: Detection and Infection: Modeling and Simulation. This program (Project Lead The Way) is being taught in the high school. The teachers have to go through training prior to being able to teach it. Mrs. Simone passed out a flyer regarding the need of physicians in Washington. We also have a new Medical School coming into our area. This will help expose kids to the medical field prior to college. Has potential to not just be 5th grade but include other grades at PVE. The program does have ability to begin in Kindergarten. Taught in conjunction with science program, not instead of it. Includes the annual cost of \$750. Cara asked if anything can be re-used. Yes and no, depending on the modules. After purchase of original durables, you can buy the refills which are less money.

Result: PASS

❖ **4th Grade: Mrs Wells and Mrs Cozza**

Motion by Cara Spink to approve the purchase of Washington Studies Weekly, a newspaper for fourth graders to supplement our social studies curriculum in the amount of \$400

Seconded by Paige Agidius

Discussion: Can be reused for the next 3-4 years. Can share them among the classrooms. Covers the cost of 68 newspapers which is about ½ of the students in all of 4th grade

Result: PASS

❖ **2nd Grade: Mrs. Park**

- *Motion by Cara Spink to approve purchases Apple TVs, switches, cables, and lock boxes for 3 second grade classrooms (Park, Eccleston, and Pritchard) to be purchased through MSD, not to exceed \$600*

Seconded Paige Agidius

Discussion: Mrs Park discussed the benefits of the apple TVS and how much more interactive the classroom becomes. The items would then be MSD property.

Result: PASS

❖ **3rd Grade: Mrs. Toutant-Meredith**

Motion by Cara Spink to approve the purchase of privacy folders for all 3rd grade students not to exceed \$405.

Seconded by Paige Agidius

Result: PASS

❖ **Mrs Wolfe: pennants for gym**

Motion by Cara Spink to approve the purchase of college pennants for the PV gym in the amount of \$1,000

Seconded by Paige Agidius

- *Discussion: Would support college and career readiness programming and would help to introduce the conversation about college at an earlier age. Cara asked approximately how many we could buy with \$1,000. Mrs Wolfe stated that it would be approximately 200 pennants. Paige asked if colleges would donate. Mrs Wolfe stated she had made calls in the past and most colleges do not donate. Nicole stated there are*

concerns among board members that we would be taking money from classroom programming for something that doesn't have a program with it. Mrs Wolfe stated that it helps to start kids thinking about college earlier. Mrs Trowbridge stated that the teachers are discussing ways to incorporate college into the classrooms (choose a pendant and student has to research the school and what it will take to get into that college). Mrs Eckman said they are starting to have these discussions. Cara stated she like the idea of broadening the kids knowledge on different college options. Concern is that most students at PVE are already having those conversations at home. Feels this is more of a decoration and don't need the banners to start the conversation. Sarah Green asked about hanging them. Have been told from district that they would help get them hung. Mrs Trowbridge discussed that the college mindset is beginning to start at an earlier age. Parent asked if they could be donated by parents - concern is that we would get multiples and that they may not be the same size. Cara pointed out that some kids won't go to college and we have to accept that as well. Mrs Simone stated we could do something where parents sponsor and have their name placed under the college that they attended.

- Nicole: since this is not emergent maybe we should table this for another month until we see what our grant request funding is after we get the cookie dough invoice.

Result: tabled until December

OLD BUSINESS: None

NEW BUSINESS: Nicole Adams, President

- ❖ Officer Vacancy - nominate Brynian Stewart as a Co-treasurer.

Motion by Nicole Adams to approve Brynian Stewart as PTO Co-Treasurer.

Seconded by Beckie Selby

Discussion: Gina Bemis is no longer able to fulfill her duties as Co-treasurer and has decided to vacate her position on the board.

Result: PASS

Motion by Cara Spink to remove Joanne Husted, Gina Bemis, and Beckie Selby and to add Sarah Green, Tracy Curtis, Brynian Stewart to the PTO STCU bank account.

Seconded by Paige Agidius

Result: PASS

PRINCIPAL'S REPORT: Mrs. Trowbridge - see safety prevention presentation regarding parking lot

Motion by Cara Spink to adjourn meeting

Seconded by Brynian Stewart

RESULT: PASS

Minutes compiled by: Tracy Curtis, Recording Secretary