

# PRAIRIE VIEW ELEMENTARY PTO

January 2017 General Meeting Minutes

**Date, Time, and Location:** Wednesday, January 11, 2017 at 6:30pm in Library

**Meeting Called to Order by:** President, Nicole Adams, at 6:30 pm

**Board Members Present:** Nicole Adams, Tracy Curtis, Cara Spink, Paige Agidius

**Staff Members Present:** Dr. Gonzales, Mrs. Park, Mrs. Northrop, Mrs. Trowbridge, Mrs. Pritchard

**Northwood Staff Members Present:** Mr. Smith, Mrs. Layton

## **Please Note Commonly Used Abbreviations:**

**PVE:** Prairie View Elementary, **PTO:** Parent Teacher Organization, **PVPTO:** Prairie View PTO

Nicole Adams, President, opened the meeting with greetings and introductions.

Nicole asked for a motion to approve December 2016 meeting minutes:

*Motion by Paige Agidius to approve December 2016 meeting minutes*

*Seconded by Cara Spink*

**Result: PASS**

**Presentation:** Mrs. Trowbridge and Dr. Gonzales presented on Prairie View's College and Career Readiness.

**Presentation:** Mr. Smith and Mrs. Layton presented on how the school year is progressing for the Prairiewood 6th graders. The teachers have a blog that can be seen at

<http://prairiewood6.blogspot.com/>

## **TREASURER'S REPORT:** Cara Spink, Co-Treasurer

- ❖ Cara reported on financials through January 11, 2017
- ❖ On the Statement of Financial Position, we are still waiting on an outstanding invoice from the 2015-2016 technology purchase in the amount of \$1600
- ❖ On the Budget vs Actuals worksheet, the technology line item in the amount of \$1,000 will be moved to the grants line item to cover Bites 2 Go.

*Motion by Paige Agidius to approve the Financial Reports as of January 11, 2017*

*Seconded by Dr Gonzales*

**Result: PASS**

❖ **2nd Grade: Mrs. Park**

*Motion by Cara Spink to approve the purchase of the Project Lead the Way kits in the amount of \$1,225, not to exceed \$1,500 for 2nd grade*

*Discussion: Course being requested for purchase is for Material Science: Properties of Matter.*

*Seconded by Janice Northrup*

**Result: PASS**

❖ **LAP: Dr Gonzales on behalf of Mrs. Ferris**

*Motion to by Cara Spink to approve the purchase of magnetic letters for the LAP program*

*Seconded by Paige Agidius*

**Result: PASS**

❖ **PTO: Nicole Adams**

*Motion by Cara Spink to approve \$250 to go towards the BINGO for Books Night that will be held on January 26th.*

*Seconded by Janice Northrup*

**Result: PASS**

❖ **Music Department: Cara Spink**

*PTO was able to purchase, in the amount of \$637, two new speakers to replace the speakers that were stolen*

Nicole discussed that moving forward, all PTO communications to families will be electronic. Parents should follow the PTO blog and/or the Prairieview PTO Facebook Page

**FUNDRAISING REPORT:** Paige Agidius, Chairperson

❖ **Ongoing Fundraisers**

- February 2nd Skate Night and McClain's Pizzeria Restaurant Night. McClain's is giving 25% of sales towards Prairie View to anyone who mentions PVE that day
- Box Tops are due 2/1/17

**VOLUNTEER AND PROGRAMMING REPORT:** Nicole Adams, President

- ❖ There are still needs for volunteers on Fridays and early release days, as well as opportunities with Popcorn Fridays

**OLD BUSINESS:** Nicole Adams, President

- ❖ Pennants are being tabled until the end of the year - if there is money remaining in the Grants budget

**NEW BUSINESS:** None

**PRINCIPAL'S REPORT:** Dr. Gonzales

- ❖ Mumps vaccinations are being required for Parent Volunteers as well as Staff Members
- ❖ Mrs. Park stated that the Department of Health has an immunization records search to see if you are up to date on immunizations (only WA state records available and the patient's Dr had to have inputted the record of the shot into the system)
- ❖ Parent Teacher Conferences are coming up in February. There will be a new electronic sign-up for conferences that will be implemented. It will be available online 1/23 - 2/5. All the information regarding this new system will be sent home prior to 1/23/17.

*Motion by Cara Spink to adjourn meeting*

*Seconded by Paige Agidius*

**RESULT: PASS**

**Minutes compiled by:** Tracy Curtis, Recording Secretary

